**Meeting Minutes (*UNAPPROVED*)**

**January 20, 2021**

**6:30 p.m.**

***Held as Zoom Meeting***

**In Attendance:**

**Guests:** Vanessa Feuerstein; Phyllis Kastle

**Staff/Teachers:** Ryan Evans, Principal

**Board Members:** Melissa Biskupic, President; Patti Chmura, 1st Vice President; Shannon Towers, 2nd Vice President; Heather Sharenow, Treasurer; Erin Larsh, Corresponding Secretary.

Meeting called to Order at 6:22 p.m.

Secretary’s Report

1. Recording Secretary: Approval of November, 2020 minutes. Shannon Towners motioned and Erin Larsh seconded the motion. November, 2020 minutes were approved.
2. Corresponding Secretary: *Erin Larsh* – Nothing to report. If anything needs to be sent to school get it to Erin prior to Thursday so she can send it to Mr. Evans.

Treasurer’s Monthly Report

*Heather Sharenow* - Recent activity/income: Taxes have been filed. Spirit wear invoice has been paid. 2 new PTO members for a total of 281. 6 more masks have been sold and $6 in sales needed to break even. We lost some money on the square or we would have broke even. We made over $700 on spirit wear sales. Box tops were deposited and Bill's Place earned $150. We are waiting on book sales to see if it will happen or not? Current checking balance highlights year to date all programs $12,665. We are running at $2,000 profit so far -- our goal is to run neutral this year. There is talk of doing another round of spirit wear to generate more money. Mr Evans mentioned he has heard of students asking for additional spiritwear/different items, i.e. PJ pants. Vanessa asked how often we get Amazon Smile deposits, Heather thought quarterly.

Administrative Reports

Principal’s Report: *Ryan Evans* - We had a return to in person learning. 3rd quarter opening 75% in person 25% remote - numbers close to the start of year. As Covid numbers rose, school enrollment fell, we are now 2 weeks back.  When is everything going to change back? That is a question that he is hearing a lot, that is a board level decision. Parents are confused, as to the notice and how all are notified and who is sick. The sickness is still around and we want to keep students in place and that we will probably still be in the part time setup for the future.

Vaccine info Group 1B email sent out so teachers will be getting one soon. The medical staff at schools received their shots already, Lola is working with the district to help distribute vaccines, starting on Monday.  There is no real plan at the county level. We are hearing about rumors around the state of other schools having them- Cook County is not in a plan as the others are.  It is being worked on but the vaccine is what gets us to normal. Talks are going on at district level on how to get back to normal. It will filter out toward graduation and it is a slow process, a month - a month and a half time is needed. We will be administering 2nd round of Map Testing, with in person and remote students, hope for it to run smooth compared to last time.  Parents should be receiving MAP scores at the end of the year.

President Report: *Melissa Biskupic –* Spirit Wear is charged at cost so PTO won’t have much mark up. We had a good turn out all deliveries out before X-mas. We had one problem with a tear but all was taken care of and we are going to roll it back out with some more items to sell.  We will always open, shut down and deliver in a short time frame to keep our cost down. People liked the store and they didn't have to write checks. If needed Mr. Evans said he will be willing to work with orders for students to deliver.

Vice President Reports:

1st Vice President: *Patti Chmura* – Nothing coming up and nothing current to discuss. Spring activity- we don't have any idea and not sure what we will be allowed to do.  Possible band night in the park - Mr. Evans likes the idea and if we can do something without putting out money then all the better,  but we need to keep within the limits of covid protocol.

2nd Vice President: *Shannon Towers* – We had a profit of $66.98 from Panera. Paisans fundraiser is planned for February.  Erin suggested looking into BBQ restaurant/Shannon mentioned to do Irish Times for March. Barones said they are scared to hold an event due to their size.  Box Tops: Melissa mentioned these are hard to do and she put in $10.

Virtual Book Fair: *Emily Petersen* is handling event held onFeb. 22nd - March 7th and the school will help with promoting to parents and students.

Trivia Night – *Melissa* is looking at different formats for this year, such as virtual, will have more info before next PTO meeting in April. Mr. Evans said he has a staff trivia that we can use and also there are some online events that host.

8th Grade Events (end of year) – Probably not going to have the end of year dance due to covid, no way to have 100 to 150 students.  We have an 8th grade committee this year working on shirts and they can decide what they what to do with pins and ribbons, Mr. Evans wants to work with the board to set up a message and has already talked to staff about that in regards to anything 8th grade graduation.

Teacher Appreciation *Vanessa Feuerstein* - hot chocolate coffee bar in Feb close to Valentines Day.  Looking for ways to keep it covid friendly, wants to do some kind of box lunch. Sammies deli in Lagrange has done some for others and is willing to work in our budget, but we are not sure of what that will be allowed.

Old Business - Melissa is looking for more fundraisers or just asking for parents to donate to a teacher lunch which has worked in the past. Vanessa- Just looking to do something small now and bigger later in the year.  Erin likes it/easy set up get coffee, no sharing, group should be set up night before, just trying to keep people away from each other. Mr. Evans offered to help with the event when needed.

Public Comments – Phyllis K. asked about snow on bike racks and students not being able to use them. Mr. Evans responded that there are spots for over 90 bikes at the school but with the colder weather they see less bike riders. Not due to snow on the racks.

Adjournment at 7:06 p.m.