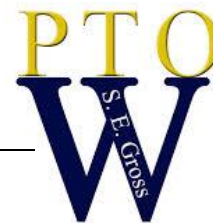


S.E. Gross School PTO

Parent Teacher Organization
3524 Maple Avenue
Brookfield, IL 60513
708-485-0600 ▪ www.segrosspto.org



S. E. Gross School

Parent Teacher Organization

August 15, 2017

Meeting Minutes

Unapproved

In Attendance:

Guests: Sue Eckhart, Melissa Bowen, Pamela Lenaghan, Tanya Murry, Jen Sheehan, Eileen Simpson, Shannon Wambay, Jen Reichl

Staff/Teachers: Ryan Evans

Council: Mary Cote (Co-President), Teresa Speziale (Co-President), Patti Chmura (Vice President), Shannon Towers (Vice President), Carla Brassil (Corresponding Secretary), Suzanne Harrison (Treasurer), Lisa McGuinness (recording secretary)

Meeting called to order at 6:35pm with Pledge of Allegiance and introductions of all meeting attendees.

• **REPORTS**

- **SECRETARY'S – COTE (2016 SECRETARY)**
 - Minutes from May 2017 meeting was presented and approved by Patti and Shannon
- **CORRESPONDENCE – BRASSIL**
 - Birthday cards went out for this month, \$5 gift cards have been added to cards
 - Mrs. Hodges artwork is still missing. We will pick new artwork and frame to display
- **TREASURER'S REPORT – HARRISON**
 - Budget recap for last year: beginning balance \$45,712, end balance \$34,336.94
 - Removed items from budget are Athletic, NJHS
 - Members that joined last year from April on have been applied to this years. There was a surge in April.
 - Those that fill out the paper membership gives the PTO the full amount, those that sign up through the My School Bucks full amount isn't given.
 - Mr. Evans will distribute paper forms.

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- Some mention of issues with picking up items received with membership, Patti informed she should be emailed if any problems.
- Motion to approve budget for 2017/2018 and Treasures Report – approved by Carla and Shannon
- **ADMINISTRATIVE REPORTS – MR. EVANS**
 - Principals Report
 - We have about 380 students this year and need more common spaces.
 - Construction will consist of a new gym and new cafeteria, we should expect a schedule next month.
 - Power lines are located underground in the playground and we are working with Com Ed to share the cost of replacing them.
 - Construction will start May 24, 2018
 - New T-Shirts are used throughout the school with gROW, this is the new incentive that will be spread this year.
 - Eclipse glasses were purchased from the S.E. Gross PTO and BPC for students. Letters went home explaining the rules and procedures for the viewing.
 - Mr. Rost is retiring (Industrial Arts) Industrial Arts area will be under construction there will be one year without the program. Program will exist with new components.
- **COMMITTEE REPORTS**
 - Mary Cote explains the “Team Captain” concept for all committees. A board member will be appointed as a point of contact and helper for all event committees.
 - Teacher Staff welcome back breakfast – Chmura and Towers
 - PTO will supply grab and go snacks for the teachers and staff on Friday, August 18.
 - “Flavor of the Month” – Chmura and Towers
 - August 31, 2017 – Portillo’s night, 20% donated to S.E. Gross. Flyers will be distributed at curriculum night, on Facebook page and in weekly mailer.
 - September – Jason’s Deli
 - October – Nothing Bundt Cakes, 15% donated to S.E. Gross
 - November – California Pizza Kitchen, 20% donated to S.E. Gross
 - December – Five Below and Wreaths
 - February – Brookfield Ale House Open Mic Night
 - March – Trivia Night

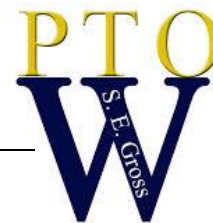
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- April – Color Run (not finalized yet, awaiting approval from Village)
- Sky Zone nights will be November 13th and January 29th. November 13th will be family night and tickets will be sold for more fundraising.

- Spirit Wear
 - School will hold an early spirit wear selling, PTO will not sell spirit wear. Motion to table it by Mary and Patti.
- Flying High - Speziale
 - Flying High nights will be September 15, February 23 and March 30 (5th and 6th graders on March 30)
- Box Tops – Speziale
 - There will only be one submission per year.
- Dances (Halloween, Snowflake, Spring Fling) – Chmura
 - Patti Chmura and Nicole Gilhooley will Chair these events
 - If we don't have enough volunteers the events will be canceled. No one will be admitted to the school prior to 6:30pm. Dances will be 6:30pm – 8:30pm
 - Sign up genius will go out for individual events.
- Barnes and Nobile – Cote
 - Mary Cote and Sue Eckhart will Chair it will be held December 1, 2017
- Teacher Appreciation –
 - Patty Dosek will Chair this event again.
- Trivia Night –
 - Hosting this year's trivia at the Lagrange Park District, motioned and second by Mary and Patti
 - Event will be held March 10, 2018
- Book Fair –
 - Melissa Bowen will chair. If we receive money earned in scholastic bucks we get more, if we receive it in cash it's less. She will talk with Carol regarding what would be best.

- OLD BUSINESS
 - Constitution amendments add Bylaws to the title, motioned and second by Mary and Teresa
 - Wish list – Mr. Becker will work with the Robotics kits that were purchased in the 6th grade science classes.
 - A robotics team will be formed.

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- Champion Banners are finished and going into the gym, the kids requested these.
- Stage lights purchased have saved money by not having to rent.
- T- Shirts
- We will be asking teachers for upcoming wish list.
- NEW BUSINESS
 - New location of PTO meetings is in the cafeteria at 6:30pm
 - Will supply better chairs for future meetings.
 - New S.E. Gross PTO Facebook page has been created
 - Facebook pages will be added to eblast
- ANNOUNCEMENTS
 - Next PTO Meeting is Tuesday, October 19, 2017
- Public Comment
 - Questions about the assemblies that will be offered, STEM Fest
 - Meeting adjourned at 7:42pm

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