

# S.E. Gross School PTO

Parent Teacher Organization  
3524 Maple Avenue  
Brookfield, IL 60513  
708-485-0600 ▪ www.segrosspto.org



## ***S. E. Gross School***

### ***Parent Teacher Organization***

***January 16, 2019***

### ***Meeting Minutes***

### ***Approved***

#### **In Attendance:**

**Guests:** Erin Larsh, Sue Eckhart, Sara Osheroff, Pamela Lenaghan

#### **Staff/Teachers:**

**Council:** Melissa Biskupic (President), Nicole Gilhooley (1<sup>st</sup> Vice President), Heather Sharenow (Treasurer), Lisa McGuinness (Recording Secretary)

Meeting called to order at 6:30pm with Pledge of Allegiance.

#### • **REPORTS**

##### ○ **RECORDING SECRETARY REPORTS – MCGUINNESS**

- Minutes from November 14, 2018 meeting were presented. Minutes approved by Sue and seconded by Erin.

##### ○ **CORRESPONDING SECRETARY REPORTS – KAPLAN**

- No Updates

##### ○ **TREASURER'S REPORTS – SHARENOW**

- Recent Activity:
  - Liquor Rider added for Trivia to insurance - \$85.00
- Recent Income:
  - Membership - (Total 88; 58 families & 30 staff)
  - Corner Bakery - \$40.58

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President ▪ Melissa Biskupic  
Treasurer ▪ Heather Sharenow

1<sup>st</sup> Vice President ▪ Nicole Gilhooley  
2<sup>nd</sup> Vice President ▪ Shannon Towers

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- Upcoming Events:
  - Snowflake Dance
  - DiNicos
  - Flying High
- Current Budget is \$33,718.08
  
- **ADMINISTRATIVE REPORTS – MR. EVANS**
  - N/A
  
- **COMMITTEE REPORTS**
  - Membership – Erin Larsh
    - Reminder will go out, otherwise nothing new.
  
  - Teacher Appreciation/Winter Break Lunch – Melissa Biskupic
    - Winter Lunch went over well. Should be done again next year.
  
  - Barnes and Noble – Sue Eckhart
    - The event seemed to be mostly SE Gross, not many BP participants.
    - Event made \$900 more than last year, almost \$12,000 total.
    - Number of books sold was less but dollar amount was higher for middle school books purchased.
    - Still waiting on books. Books were sent without labels which made it difficult to know who ordered them.
    - Committee is planning on reaching out to the district manager of B & N regarding complaints.
    - Expenses have been submitted.
    - Wrap up meeting hasn't taken place yet. The same committee will be volunteering next year as well.
  
  - Snow Flake Dance – Nicole Gilhooley
    - Announcements are going out and it is being advertised on social media.
    - Working on a playlist for the DJ.
    - Donations have been requested. Punch and cake will be included and pizza and bake goods for sale.

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- Ideas to try to get greater 8<sup>th</sup> grade attendance, have students write something regarding our school standards, pick winners and give prizes. Have a Snow Court with two 7<sup>th</sup> graders and two 8<sup>th</sup> graders
  
- DiNico's – Shannon Towers
  - Event is Monday, January 21, 2019. 50% of sales will be donated to PTO.
  
- Flying High –
  - Event is February 2, 2019. Will begin advertising for it.
  
- Book Fair – Sara Heer
  - Event will be Feb. 12 – 14, 2019 and held in the music room. Set up will be 2/11 and take down 2/14 in the afternoon.
  - We need to find a replacement to chair the event going forward.
  
- Sky Zone – Shannon Towers
  - Event will be February 25, 2019. There is no school the following day and we hope for good attendance. 5<sup>th</sup> graders will be invited as well.
  
- Open Mic Night – Shannon Towers
  - Location is uncertain, waiting to confirm with new owners of Brookfield Ale House. Possible new location may be Loca Mocha.
  
- Trivia Night - Sara Osherhoff
  - Committee is ahead of schedule.
  - Registration and flyer will go out this week.
  - How liquor will be handled, along with sober driver info will go out the week of.
  - Theme is SE Gross Super Trivia
  
- Color Run – April Cruz
  - Committee is working on fundraising website.
  - Elhert Park has been reserved for event.

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- **OLD BUSINESS-**
  - No old business
  
- **NEW BUSINESS-**
  - PTO has contacted individuals that signed up for events at the Curriculum Night.  
Nicole will chair 8<sup>th</sup> grade dance  
Melissa will chair 8<sup>th</sup> grade reception  
Katie Macron will chair 8<sup>th</sup> grade breakfast  
Beth Zavala and Sue Eckhart will chair teacher appreciation week.
  
- **ANNOUNCEMENT & UPCOMING MEETINGS-**
  - Committee of the Whole Meeting, January 24, 2019 at 7pm in SE Gross School
  - Regular School Board Meeting, January 10, 2019 at 7:00pm in SE Gross Cafeteria.
  - Next PTO Meeting, February 20, 2019 at 6:30pm in SE Gross Cafeteria.
  
- **PUBLIC COMMENT**
  - N/A
  
- **Meeting adjourned at 7:15pm**

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