

S.E. Gross School PTO

Parent Teacher Organization
3524 Maple Avenue
Brookfield, IL 60513
708-485-0600 ▪ www.segrosspto.org



S. E. Gross School

Parent Teacher Organization

September 19, 2018

Meeting Minutes

Approved

In Attendance:

Guests: Erin Larsh, Amy Boyle, Katie Domanowski, Cari Jurkovic, Pamela Lenaghan, Kristina Hnitechki, Sue Eckhart, Ann Heinl, Beth Zavala

Staff/Teachers: Ryan Evans

Council: Melissa Biskupic (President), Shannon Towers (2nd Vice President), Heather Sharenow (Treasurer), Maria Kaplan (Corresponding Secretary), Lisa McGuinness (Recording Secretary)

Meeting called to order at 6:30pm with Pledge of Allegiance.

• **REPORTS**

○ **RECORDING SECRETARY REPORTS – MCGUINNESS**

- Minutes from May 16, 2018 meeting were presented. Minutes approved by Maria and seconded by Shannon.

○ **CORRESPONDING SECRETARY REPORTS – KAPLAN**

- The PTO website is being updated and e-blasts have been going out smoothly.

○ **TREASURER'S REPORTS – SHARENOW**

- Proposed budget has a few changes from last year.
 - Money for Assemblies was moved to Staff Appreciation, as assemblies no longer need financial assistance from PTO.

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- Staff Appreciation budget was \$2000, is now \$4000 this is to include \$25 Target gift cards for all staff and teachers, the Welcome Back Breakfast and Teacher Appreciation Week.
 - Dances have been budgeted to help committees with planning.
 - All other categories in budget have remained the same. Motion to pass budget was approved by Maria and seconded by Shannon.
 - \$2500 has been given to the school for student incentives.
 - Website has been paid for through Operations budget.
 - To date, \$1767.96 has been paid for Teacher Appreciation for gift cards and breakfast.
 - Deposits for Trivia Night and Flying High nights have been paid.
 - We have received 43 memberships, 30 families and 13 staff members.
 - Taxes are due in the fall.
 - Current PTO balance is \$33,035.75
- **ADMINISTRATIVE REPORTS – MR. EVANS**
- There are 385 students currently enrolled this year and new students still enrolling and an additional 112 with Kindergartners. The school has received positive feedback having the Kindergartners at SE Gross.
 - There are currently 682 students at Brook Park making the District 95 total 1179. The new facilities will certainly come to use.
 - Construction Update:
 - The construction is on time and under budget.
 - Steel is up for the gym walls at SE Gross
 - Brook Park’s walls are up.
 - Brook Park should be under roof by November and SE Gross should be by October.
 - Contractors are confident they will come in under budget and complete the job on time.
 - Clubs are being run a new way this year due to the collective bargain agreement, students will have a vote on clubs. There will be a fall, winter and spring sessions for clubs. Fall clubs rolled out without much student feedback, but winter and spring will have student say. Students suggest clubs and if a moderator can be found and enough students join it will be a club. Half of the student body is currently enrolled in a club or sport.
 - Staff and teachers thank the PTO for the gift cards and welcome back breakfast.

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○ **COMMITTEE REPORTS**

- Welcome Back Breakfast was a success, stayed within budget.
- Welcome Teacher Gifts went out to all teachers and staff.

○ **BUSINESS BENEFITS – TOWERS**

- Gosia's Coffee – we are waiting on the total raised for this event.
- Nothing Bundt Cakes – will run beginning of October, they will donate 30% of all sales, including gift card sales.
- Wreaths – we will sell wreaths in the upcoming weeks.

- Membership – Erin Larsh
 - We currently have 43 members, there were about 75 total last year.
 - Directory will go out once it is finalized.
 - Members will receive gift bags delivered with their incentives for sign up.
 - 100 members is the goal for the year.

- Flying High – Melissa Biskupic
 - \$287.00 was raised for the first Flying High Event. There were 41 kids that attended.
 - Next event is February 2, 2018 this will be opened up to students and their families.
 - May 10th is the final Flying High, will invite 5th graders to this event.

- Box Tops – Kristina Hnitecki
 - Flyers have been made and distributed, have been posted to F/B and in Friday e-blast.
 - Buckets will go in classrooms and the classroom with the most Box Tops will receive an ice cream party.
 - A visual sign will go up in the cafeteria to help remind students to collect.

- Halloween Party – Nicole Gilhooley
 - Flyer will be out soon with details on the Halloween Party and sign up genius will go out.

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- Sky Zone – Shannon Towers
 - November 5, 2018 will be the first event and it is a private event.
 - There is no school the next day and that will hopefully boost attendance.
 - It is \$25 and will run from 6:30pm – 8:30pm

- Barnes and Noble – Sue Eckhart
 - Budget for this year is \$200. Last year \$191 was used.
 - There is a currently a committee of 5 and they will meet soon to go over event and agenda.
 - Committee is to communicate with directors for planning.
 - Event is December 7, 2018

- Trivia Night – Sara Osheroff
 - Event is March 9, 2019 and will be held at a new location, LaGrange Park District.
 - This venue will have more space and has tables of 8 and not 10 as in previous years.
 - We had 180 people attend the event last year.

- Color Run – April Cruz
 - This event will be held April 13, 2018.
 - We will reach out to community businesses for donations.
 - Event raised \$5700 last year.

- **OLD BUSINESS-**
 - Wish list purchase status from 2017 - 2018
 - Camera and accessories and student chairs have not been purchased yet, all other items have.
 - \$1032.48 has been purchased.

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- **NEW BUSINESS-**

- 2018 – 2019 Wish List Item –

- New display sign for the school - School board has made this a priority and is willing to share the cost.
 - Cost for a new sign is about \$20, 000 - \$35,000, school is asking for \$10,000 from PTO.
 - New sign will comply with Village code and will be installed over the summer.
 - PTO will discuss and revisit at next meeting.
 - Science class is asking for items, DNA models and micro apparatuses totaling \$323.50.
 - Motion for Science class items to be purchased made by Shannon, seconded by Maria.

- **ANNOUNCEMENT & UPCOMING MEETINGS-**

- Committee of the Whole Meeting, October 25, 2018 at 7pm in SE Gross School
 - Regular School Board Meeting, October 11, 2018 at 7pm in SE Gross School
 - Next PTO Meeting, October 17, 2018 at 6:30pm in SE Gross Cafeteria.

- **PUBLIC COMMENT**

- Mr. Evans was asked about the students having recess due to the construction. For safety reasons they are unable to be outside during construction. Once students become familiar with the lunch routine they may be able to go outside at Madlin Park, however there isn't much time. Once construction is over recess will resume.
 - Guest asked how to get on an event committee, we informed them that they can ask any of the PTO board and a sign up genius will go out for all events.

- **Meeting adjourned at 7:24pm**

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