

S.E. Gross School PTO

Parent Teacher Organization
3524 Maple Avenue
Brookfield, IL 60513
708-485-0600 ▪ www.segrosspto.org



S. E. Gross School

Parent Teacher Organization

April 17, 2018

Meeting Minutes

Approved

In Attendance:

Guests: Melissa Biskupic, Melissa Bowen, Patty Dosek

Staff/Teachers: Ryan Evans

Council: Teresa Speziale (President), Patti Chmura (1st Vice President), Shannon Towers (2nd Vice President), Suzanne Harrison (Treasurer), Carla Brassil (Corresponding Secretary), Lisa McGuinness (Recording Secretary)

Meeting called to order at 6:35pm with Pledge of Allegiance and introductions.

• **REPORTS**

○ **SECRETARY'S – MCGUINNESS**

- Minutes from March 13, 2018 meeting were presented. Minutes approved by Melissa and seconded by Carla.

○ **CORRESPONDENCE – BRASSIL**

- April birthday cards have gone out to the staff with \$5 gift cards.
- Mr. Rost's retirement gift has been given to Mr. Evans and will be presented at an end of the year gathering for him.
- Pins and Ribbons are in, PTO board members will assemble these.
- April 25, 2018 is Administrative Professional Day, gifts will be given by PTO.
- Fine Art Scholarships will be presented on April 11 at Spring Concert, there were 13 scholarships budgeted and only 10 given (4 band, 1 vocal and 5 visual arts.)

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- **TREASURER'S REPORT – HARRISON**
 - Budget Report is up to date.
 - Trivia night was profitable, it brought in \$5300.00
 - Color Dash brought in \$1336.59
 - Cost for pins and ribbons has gone up this year, note to budget for increase next year.
 - PTO Debit card has been very useful for purchases.
 - Scrip program will come to an end, we will sell any leftover gift cards we have.
 - Sky Zone will be added under Business Benefits for budget.
 - Parents will be contacted about scholarship winnings to see how they want it.

- **ADMINISTRATIVE REPORTS – MR. EVANS**
 - Building construction bids are still out. Abatement continues while students are not in school and areas are enclosed.
 - Ground breaking ceremony will be May 24, 2018. Both Brook Park School and SE Gross are planning these ceremonies.
 - As mentioned in The Landmark, the school board and teachers union have come to an agreement for a 5 year contract, long term contracts are beneficial. The way clubs are run will be restructured, only 10 students and one moderator are needed to have the club exist.
 - Outdoor Ed finished and was a success. The community continues to support these school trips. There are 90 students signed up to go to Washington D.C.
 - The Band performed at RB and sounded great. We continue our partnership with RB for performances.
 - Carter Cozzi represented us as state champ for Geography Bee at ISU.
 - Art Classes have been going to Compassion Factory and to visit Galleries.
 - There are two job openings available at SE Gross, the 7th grade Science teacher as Ms. Gow will be leaving, and a Stem lab Coordinator. Interviewing is currently taking place.

- **COMMITTEE REPORTS**

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- Trivia – Biskupic
 - A bigger space is needed for this event. Will look into LaGrange Park District for next year.
 - Raffles should be completed earlier in the night.
 - There are a lot of donations from the community, we should talk to BPC about dividing up business to ask for donations.
 - All left over lollipops went to 6th graders for Pie Day.
 - \$5300 profit was made on this event.

- Spring Fling – Chmura
 - This event was well attended. Candy and pizza were sold and the event made a profit of \$578.34.

- Color Dash– Chmura
 - This event went well and was well attended. There were still sign ups the day of.
 - Village was very helpful. PTO board will consider hosting this event in September going forward when weather may be better and schedule isn't as busy.

- Teacher Appreciation – Dosek
 - Week of May 7th, there will be a different theme, “Traveling to a different Country” for every day.
 - First day will serve breakfast, lunch will be served on Wednesday so those in DC can also enjoy lunch, and other days will have grab and go snacks and coffee.
 - There will be a raffle and gift cards given away to teachers.

- Chipotle – Towers
 - April 24, 2018 from 4pm – 8pm, 50% of sales will go to PTO after \$300 is spent.

- 5th Grade Orientation
 - Located in the gym
 - PTO will sell memberships and PTO swag.

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- Great America Breakfast – Dosek / Cote
 - May 17, 2018. Patty and Mary are working on this. They are aware of allergies and cereals, fruit and beverages will be served.
- Portillo's – Towers
 - May 24, 2018
 - 20% sales donated to PTO
- Pre-graduation Reception – Towers
 - May 21, 2018. Committee will put out a sign up genius asking for donations.
 - There will be a slide show of graduates.
- 8th grade Dinner Dance – Bowen, Chmura, Gilhooley
 - May 18, 2018. DJ and photo booth have been ordered. Theme and invites have been chosen.
 - Committee will sell tickets at lunch from May 1 – 4
 - Unable to get into Village Hall to decorate until 9pm the night before.
 - Will need volunteers stationed at the photo booth and stairs.
 - Smug Mug will be available for sharing photos at the dinner dance.
- New Business-
 - Slate of Proposed 2018 / 2019 Board Members
 - President – Melissa Biskupic
 - Treasury – Heather Sharenow
 - Corresponding Secretary – Maria Kaplan
 - 1st Vice President – Nicole Gilhooley
 - 2nd Vice President – Shannon Towers
 - Recording Secretary – Lisa McGuinness

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- **Old Business-**

- Wish List Items total \$3806.01. Items requested are:
 - Camera, batteries, tripod and memory card. To be used for recording practices in sports, chorus and plays. Cost - \$1600.00
 - Life skills devices such as cooking utensils and laundry products. Cost - \$150.00
 - Readers corner supplies such as rugs and chairs. Cost - \$216.00.
 - Reading fluency and reading strips. Cost \$70.61
 - Student chairs that rock, quantity (4) 2-packs. Cost - \$840.00
 - Lap desks. Cost - \$180.00
 - Splitters for head phones, quantity (5). Cost - \$50.00
 - iPad used for recording practices for sports, drama and speech. Cost - \$700.00
 - Purchases will be purchased with PTO debit card.
 - Wish list isn't very big as teachers are generally supplied with what they need from the district.
 - Future 2019 wish list item is a new sign for outside of the school.
 - Quotes from 2016 totaled about \$40,000. The district will help contribute to that total. PTO will come up with fund raising ideas for the new sign.
 - Motion for wish list items not to exceed \$4000.00 was approved by Shannon and second by Patti.

- **Public Comment-**

- No Comments

- **Announcements & Upcoming Meetings-**

- Committee of the Whole Meeting, April 26, 2018 at 7pm in SE Gross Cafeteria
- Regular School Board Meeting, May 5, 2018 at 7pm in SE Gross Cafeteria
- Next PTO Meeting, May 16, 2018 at 6:30pm in SE Gross Cafeteria

- **Meeting adjourned at 8:21pm**

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