

S.E. Gross School PTO

Parent Teacher Organization
3524 Maple Avenue
Brookfield, IL 60513
708-485-0600 ▪ www.segrosspto.org



S. E. Gross School

Parent Teacher Organization

May 16, 2018

Meeting Minutes

Approved

In Attendance:

Guests: Melissa Biskupic, Patty Dosek, Sue Jones, Heather Sharenow, Sue Eckhart, Maria Kaplan

Staff/Teachers: Ryan Evans

Council: Teresa Speziale (President), Patti Chmura (1st Vice President), Shannon Towers (2nd Vice President), Suzanne Harrison (Treasurer), Carla Brassil (Corresponding Secretary), Lisa McGuinness (Recording Secretary)

Meeting called to order at 6:30pm with Pledge of Allegiance.

• **REPORTS**

○ **RECORDING SECRETARY REPORTS – MCGUINNESS**

- Minutes from April 17, 2018 meeting were presented. Minutes approved by Shannon and seconded by Suzanne.

○ **CORRESPONDING SECRETARY REPORTS – BRASSIL**

- May birthday cards have gone out to the staff with \$5 gift cards.
- Pins and Ribbons have been assembled and returned to the school.

○ **TREASURER'S REPORTS – HARRISON**

- Business Benefits did very well bringing in about \$4900.
- This year's memberships beat last years with 10 more families and 2 more teachers, bringing in a total of \$2700.00
- Fine Art Scholarships have been distributed.
- Budget is not yet up to date, there is a lot of activity this month.

Co-President ▪ Teresa Speziale	1st Vice President ▪ Patti Chmura 2nd Vice President ▪ Shannon Towers Treasurer ▪ Suzanne Harrison	Recording Secretary ▪ Lisa McGuinness Corresponding Secretary ▪ Carla Brassil
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○ ADMINISTRATIVE REPORTS – MR. EVANS

- Thank you from all the teachers for the wish list items, all items will be purchased by the end of May.
- Construction is in full swing, entrance patterns have been changed as utilities are being moved.
- Fencing will go up after the last day of school.
- The first phase of asbestos abatement is complete.
- As long as permits go through Brook Park will begin end of June and SE Gross mid-June.
- Ground breaking ceremony will be at 9:00am at Brook Park and 10:30am at SE Gross and will be on the black top.
- Students will be writing their names on a wall that will be covered.
- Two new teachers have been hired for Science and Stem Lab.

○ COMMITTEE REPORTS

- Teacher Appreciation – Dosek
 - This event went well. Many teachers showed their gratitude.
 - The raffles were a hit.
- Chipotle – Towers
 - \$405.00 was raised from this event.
- Great America Breakfast – Dosek / Cote
 - Everything is on schedule.
- Portillo's – Towers
 - May 24, 2018
 - 20% sales donated to PTO
- Pre-graduation Reception – Towers
 - May 21, 2018. Everything is on schedule. Event will be held in East gym at RB High School.

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- 8th grade Dinner Dance – Bowen, Chmura, Gilhooley
 - Committee is able to get in earlier to decorate.
 - To date, 99 tickets have been sold and 104 photos have been received.
 - E-blast will go out with Smug Mug information.

- **NEW BUSINESS-**
 - Slate of Proposed 2018 / 2019 Board Members
 - President – Melissa Biskupic
 - Treasurer – Heather Sharenow
 - Corresponding Secretary – Maria Kaplan
 - 1st Vice President – Nicole Gilhooley
 - 2nd Vice President – Shannon Towers
 - Recording Secretary – Lisa McGuinness
 - Motion to approve new board by Carla and second by Shannon. No one opposed the new board.

- **PUBLIC COMMENT-**
 - No Comments

- **ANNOUNCEMENT & UPCOMING MEETINGS-**
 - Committee of the Whole Meeting, May 31, 2018 at 7pm in SE Gross Cafeteria
 - Regular School Board Meeting, June 14, 2018 at 7pm in SE Gross Cafeteria
 - Next PTO Meeting, September 19, 2018.

- **Meeting adjourned at 6:55pm**

Co-President ▪ Teresa Speziale	1st Vice President ▪ Patti Chmura 2nd Vice President ▪ Shannon Towers Treasurer ▪ Suzanne Harrison	Recording Secretary ▪ Lisa McGuinness Corresponding Secretary ▪ Carla Brassil
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