**Meeting Minutes (*UNAPPROVED*)**

**September 21, 2022**

**6:30 p.m.**

**In Attendance**

**Guests:** Nonein attendance

**Staff/Teachers:** Mr. Ryan Evans, Principal

**Board Members:** Phyllis Kastle - Co-President

Vanessa Feuerstein - Co-President;

Amy Boyle - 2nd Vice President;

Kim D’Albenzio - Treasurer;

Michelle Pihlaja-Olson - Corresponding Secretary;

Jill McQueeney - Recording Secretary

Meeting called to Order at 6:35pm

Secretary Reports

1) Former Recording Secretary: *Michelle Pihlaja-Olson*

* Approval of May 16, 2022 minutes:
  + Amy Boyle motioned
  + Kim D’Albenzio seconded the motion
  + 5/16/22 minutes were approved

2) Corresponding Secretary: *Michelle Pihlaja-Olson*

* Michelle is now on all 4 Facebook pages; if anyone has info to post, please contact her

Treasurer Report - *Kim D’Albenzio*

* Budget handout provided and quickly reviewed
* Approval of 2022-23 Budget:
  + Phyllis Kastle motioned
  + Vanessa Feuerstein seconded the motion
  + 2022-23 Budget approved
* Looking to get 8th grade t-shirts ordered

Administrative Reports

Principal Report - *Ryan Evans*

* Enrollment is 406 this year as opposed to 420
* Good attendance at Open House, and things are back to normal
* If no big PTO purchase items are planned, suggested funneling the money back to students in the form of experiences
* Parent-Teacher Conferences:
  + Will be more days and longer this year; offering both in-person and virtual options
  + School is providing teacher meals 1 day, the Union 1 day and the PTO 1 day
    - The PTO will provide food on 11/17/2022; will be ready by 3pm
* Schoology:
  + There is no login for parents at this time
  + Login information will come with report cards for Trimester 1
  + For now, parents need to view Schoology from their student’s account

President Reports:

1) Co-President - *Vanessa Feuerstein*

* Teacher Breakfast:
  + Skipped this year for the first day of classes
  + We will have a breakfast on 10/13 and will request donations
* Membership Update:
  + $2,100 in member ship as of today
  + Membership drive ends 9/30/2022
  + Vanessa Feuerstein to send a write-up of membership totals to Ryan Evans, and he will send to all teachers with the goal of sparking friendly competition among the teachers and homeroom classes

2) Co-President – *Phyllis Kastle*

* No update

Vice President Reports:

1) 1st Vice President - *Nicole Gilhooley*

* No update

2) 2nd Vice President - *Amy Boyle*

* Trivia:
  + Currently looking at venues
* Business Benefits:
  + Parent Night Out at Imperial Oak on 9/22

Committee Reports:

* None

Old Business:

* None

New Business:

* Announcements & Upcoming Meetings
  + Next PTO Meeting – November 16, 2022 at 6:30pm at SEG
  + Next School Board Meeting – October 13th, 2022 at 7:00pm, Brook Park Multipurpose Room

Meeting adjournment at 7:39 pm