

S.E. Gross School PTO

Parent Teacher Organization
3524 Maple Avenue
Brookfield, IL 60513
708-485-0600 ▪ www.segrosspto.org



S. E. Gross School

Parent Teacher Organization

November 14, 2018

Meeting Minutes

Approved

In Attendance:

Guests: Erin Larsh, Sue Eckhart, Beth Zavala

Staff/Teachers: Ryan Evans

Council: Melissa Biskupic (President), Shannon Towers (2nd Vice President), Nicole Gilhooley (1st Vice President), Heather Sharenow (Treasurer), Maria Kaplan (Corresponding Secretary), Lisa McGuinness (Recording Secretary)

Meeting called to order at 6:30pm with Pledge of Allegiance.

• **REPORTS**

○ **RECORDING SECRETARY REPORTS – MCGUINNESS**

- Minutes from October 17, 2018 meeting were presented. Minutes approved by Shannon and seconded by Heather.

○ **CORRESPONDING SECRETARY REPORTS – KAPLAN**

- No Updates

○ **TREASURER'S REPORTS – SHARENOW**

- Recent Activity:
 - Insurance renewed, expires 11/27/19 - \$614
 - Taxes filed and paid - \$300
- Recent Income:
 - Membership - \$2,327.33 (Total 84; 57 families & 27 staff)

President ▪ Melissa Biskupic
Treasurer ▪ Heather Sharenow

1st Vice President ▪ Nicole Gilhooley
2nd Vice President ▪ Shannon Towers

Recording Secretary ▪ Lisa McGuinness
Corresponding Secretary ▪ Maria Kaplan

S.E. Gross School PTO

Parent Teacher Organization
3524 Maple Avenue
Brookfield, IL 60513
708-485-0600 ▪ www.segrosspto.org



- Flying High - \$287
- Gosias Coffee - \$20
- Halloween Dance - \$1032.00
- Bundt Cake - \$124
- Corner Bakery – N/A
- Sky Zone - \$621
- Upcoming Events: Barnes and Noble
- Current Budget is \$33,214.54
- **ADMINISTRATIVE REPORTS – MR. EVANS**
 - The Illinois State Board of Education named both SE Gross and Brook Park Exemplary and placed in the top 10% of schools in Illinois.
 - Construction Update:
 - Project is still on time and under budget. There are discussions on what other projects can be completed with the left over money, some ideas are AC for the entire school or redoing the parking lot. The numbers have to be just right or it won't happen.
- **COMMITTEE REPORTS**
 - Membership – Erin Larsh
 - We currently have 84 members, almost at this year's goal of 100. All incentive gifts have been delivered.
 - Halloween Dance – Nicole Gilhooley
 - Party was a huge effort and all the volunteers really came through.
 - It will be easier next year as there won't be so many areas to decorate and cover.
 - We just went to GFS to purchase product to sell instead of asking for donations, it was much easier this way.
 - Received good feedback on the DJ and we will use him for the 8th grade dance as well.
 - Dance profited \$1032.00
 - Sky Zone – Shannon Towers
 - This event made \$621.00
 - The next time it will be open to 5th graders.

President ▪ Melissa Biskupic
Treasurer ▪ Heather Sharenow

1st Vice President ▪ Nicole Gilhooley
2nd Vice President ▪ Shannon Towers

Recording Secretary ▪ Lisa McGuinness
Corresponding Secretary ▪ Maria Kaplan

S.E. Gross School PTO

Parent Teacher Organization
3524 Maple Avenue
Brookfield, IL 60513
708-485-0600 ▪ www.segrosspto.org



- Corner Bakery – Shannon Towers
 - Waiting for final number
- Nothing Bundt Cakes – Shannon Towers
 - This event made \$124.00 which is lower than last year.
- Wreath Sale – Shannon Towers
 - Wreath deadline to buy is today, will have update on how much was made in December.
- Barnes and Noble – Sue Eckhart
 - The committee met with the store manager and event coordinator on November 7th, this event is the biggest they host. They made a list of everything we needed.
 - There will be a wish list table for each school and a separate cashier for cupcake sales.
 - Check in will be located downstairs, wrapping paper table will be on the 1st floor and the girl scouts will wrap gifts. The entire second floor is ours and will have the stages.
 - Teacher readings are full from 4:30pm – 7:30pm.
 - The café will have a “Superstar Warriors Drink”
 - The event is from 4pm – 9pm.
- Snow Flake Dance – Nicole Gilhooley
 - DJ is booked for this event and info will go out in December.
- Flying High – Melissa Biskupic
 - We will begin advertising this event after winter break.
- Book Fair –
 - Will be held in music room. More info to follow.
- Trivia Night – Sara Osherhoff
 - Event will be March 9, 2019
 - We are adding insurance waiver to have alcohol at event.

President ▪ Melissa Biskupic
Treasurer ▪ Heather Sharenow

1st Vice President ▪ Nicole Gilhooley
2nd Vice President ▪ Shannon Towers

Recording Secretary ▪ Lisa McGuinness
Corresponding Secretary ▪ Maria Kaplan

S.E. Gross School PTO

Parent Teacher Organization
3524 Maple Avenue
Brookfield, IL 60513
708-485-0600 ▪ www.segrosspto.org



- Color Run – April Cruz
 - Will be April 28, 2019.
- Open Mic Night – Shannon Towers
 - Waiting on a date.
- **OLD BUSINESS-**
 - No old business
- **NEW BUSINESS-**
 - No new business
- **ANNOUNCEMENT & UPCOMING MEETINGS-**
 - Committee of the Whole Meeting, January 24, 2019 at 7pm in SE Gross School
 - Regular School Board Meeting, November 15, 2018 in Brook Park Multipurpose Room, December 13, 2018 at 7pm in SE Gross Cafeteria, January 10, 2019 at 7pm in SE Gross Cafeteria.
 - Next PTO Meeting, January 16, 2019 at 6:30pm in SE Gross Cafeteria.
- **PUBLIC COMMENT**
 - N/A
- **Meeting adjourned at 6:57pm**

President ▪ Melissa Biskupic
Treasurer ▪ Heather Sharenow

1st Vice President ▪ Nicole Gilhooley
2nd Vice President ▪ Shannon Towers

Recording Secretary ▪ Lisa McGuinness
Corresponding Secretary ▪ Maria Kaplan